



LEARNING THAT PAYROLL IS BETTER WITH ADP

Quick facts

Company:

Children of Life Academy

Headquarters:

Chula Vista, California

Industry:

Early childhood education

Employees: 6-8

ADP Products:

RUN Powered by ADP®



**Barbara
Richardson**
Owner

Children of Life Academy believes in maximizing learning opportunities by providing various hands-on experiences. These experiences bring learning to life and connect fundamental academic and moral Christian concepts to each child's world. Their fundamental goal is to build a solid foundation for a child's future success in school.

Business challenges

- Time-consuming manual payroll processes
- Inaccurate reporting resulting in errors
- Financial burden regarding workers' compensation payment schedule

When their previous payroll vendor, Paychex, continued to make errors on payroll and taxes, Children of Life Academy knew they needed a more comprehensive payroll solution. Switching to RUN Powered by ADP helped save time to focus more on the business and nurture children's strengths, encouraging them to reach new heights.

Flexibility and features with RUN

RUN's user-friendly interface streamlines and automates many time-consuming tasks, helping Richardson complete her payroll quickly — allowing her to keep her focus where it belongs. Says Richardson, "With RUN, I don't have much to do except enter hours, which takes me less than 15 minutes. Using RUN gives me more time to connect with parents, focus on my business, and not worry about things I shouldn't worry about, like payroll."

Additionally, RUN's features — including direct deposit and the ADP Mobile app — are well received by her employees, helping to enhance convenience and elevate employee experience. "My employees love the convenience of having direct deposit, but with my previous vendor, they didn't have access to their information. Now, with the ADP Mobile app, my employees have full access to view pay stubs, change personal information or get answers to questions previously directed at me. This level of self-service saves time for everyone — it's great!" she adds.



Always Designing
for People®

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— **Barbara Richardson**
Owner

Making it easier on the budget

Most states mandate workers’ compensation coverage to help protect companies and their employees in case of a workplace injury. Coupled with RUN, Automatic Data Processing Insurance Agency (ADPIA®) manages Children of Life Academy’s workers’ compensation premium payments, helping improve cash flow by eliminating up-front deposits and spreading insurance premium payments across the policy life cycle. Adds Richardson, “Paying out workers’ compensation for the whole year can easily strain your budget. I love that the payments are scheduled throughout the year with ADPIA — it’s incredibly beneficial.”

Making it easy to inform employees

The Employee Handbook Wizard featured in RUN is particularly helpful for Richardson because regulations are constantly evolving at federal and state levels, and it streamlines updating her employee handbook to reflect the latest changes. By simplifying this critical aspect of HR management, Richardson remains confident that their employee handbook is always current and comprehensive. She adds, “With RUN, I know that I’m always up to date with changes to legislation. I love the Employee Handbook Wizard because it helps quickly update our employee handbook, and a notification is sent to employees so they can review.”

Reporting helps reduce worry and risk

RUN’s convenient accessibility to robust reporting features provides time-sensitive information on demand while eliminating running reports manually. With all reporting systematic and current, it’s helped Richardson avoid adding time to her schedule to deal with questions regarding taxes. “The accuracy of RUN’s reports is excellent, and pulling payroll or quarterly reports is quick and easy. My bookkeeper and CPA have access to RUN’s reporting, and they can go into RUN and pull the reports needed at any time —

I don’t have to do anything. When my CPA files my taxes, he never has any payroll-related questions. RUN has saved me time by streamlining my processes and helped eliminate the worry of mishandling my payroll taxes,” says Richardson.

Managing time made easy

Managing schedules, hours worked, and time off is critical for payroll accuracy and compliance. RUN’s time and attendance feature is a flexible timekeeping solution designed to evolve as work changes and brings Richardson peace of mind, knowing her payroll is correct. She adds, “Paychex did not offer a time clock, so as soon as I switched to ADP, I ordered one, and it’s the best tool you can ever have. I don’t have any discrepancies like I did previously when manually writing out time sheets. I don’t have any concerns about my employees’ time — everything is accurate.”

It’s easy to recognize great service

RUN’s easy-to-use interface helps simplify her payroll process and HR management, but when questions arise, she has peace of mind knowing that with RUN, she can rely on ADP’s support team to navigate any challenges. “Customer service was never up to par with Paychex. It felt like no one was familiar with my account, and one hand wasn’t talking to the other. With ADP, the service I receive is excellent. Whenever I reached out for assistance, everyone was knowledgeable and helped me resolve any issue quickly. That’s why I give the highest rating, a 10, on the feedback surveys,” concludes Richardson.